



Spire Junior School

Working for our Children

Information about our School

Address	Jawbones Hill Derby Road Chesterfield S40 2EN
Telephone	01246 234546
Email	enquiries@spire-jun.derbyshire.sch.uk
Facebook	https://www.facebook.com/spirejuniors/
Twitter	@Spirejunior
Website	www.spirejunior.co.uk
Headteacher	Mr D Shaw
Chair of Governors	Mrs V Edwards
County Education Department	County Offices 01629 580000 Matlock Derbyshire DE4 3AG

Spire Junior School is a Derbyshire LEA school for children aged 7 to 11.

This year we have planned for approximately 186 children in 8 classes.

The Governors

Mrs V Edwards (Chair)

Mrs R Cooke (Vice Chair)

Mrs L Blakemore

Mr A Bramley

Mrs M Fidler

Mr M Hilton

Mrs M Mwilu

Mrs V Thompson

Miss K Stevens

Mrs A Barnett (Associate)

Mrs J Melbourne (Associate)

Headteacher

Mr D Shaw

Clerk to Governors

Mrs S Greaves

School Staff

Mr D Shaw

Mrs A Barnett

Mr A Bramley

Mrs C Vernon

Headteacher

Deputy Headteacher

Assistant Headteacher

Assistant Headteacher

Class Teachers

Mr A Bramley

Miss A Higginbottom

Mrs C Vernon

Mrs C Carter-Worrall

Miss A Thompson

Mr A Davis

Miss L Topham

Administration

Mrs J Melbourne

Miss T Simpson

School Business Manager

School Business Assistant

Support Staff

Mrs G Hancock

Mrs J Boulton

Mr M James

Mrs L Hodge

Pastoral Manager

Learning Mentor and Nurture Practitioner

Technician / Teaching Assistant

ELSA / Nurture Practitioner

Teaching Assistants

Miss L Davies

Mrs Y Turner

Mrs A Spriggs

Miss A Powell

Mrs C Staniforth

Higher Level Teaching Assistants

Mr N Smithson

Mrs J Stock

Miss E Carrington

Midday Supervisors

Mrs Y Kitchen

Mrs R Phipps

Mrs J Fawcett

Mrs C Saxton

Mrs M Ruane

Miss A Bedford

Premises Staff

Mr R Haglington

Caretaker

Mrs S Rose

Cleaner

Mrs Y Kitchen

Cleaner

Mrs R Phipps

Cleaner

Mrs C Saxton

Cleaner

The School Day

The timings of the school day are listed below. Teachers assume responsibility for the children at 8.40 a.m. until 3.05 p.m. (Years 5 and 6) and 8.55 a.m. until 3.20 p.m. (Years 3 and 4). Our timetable has been amended to a staggered timetable due to the current pandemic.

Spire Timetable – September 2020

	8.40am	8.55	9.10am	10.00	10.15	10.30	10.45	11.00	11.45	12.15	12.30	1.00	1.15	1.45	2pm	2.15	2.45	3.05	3.20
Y3CCW		Entry & Registration via Y3CCW door on Top Playground	Lesson 1			10.30-10.45 Break		Lesson 2		Key Skills	LUNCH 12.30-1.15		Lesson 3	Lesson 4		Lesson 5			3.20pm Finish via Y3 Top Yard
Y3LT		Entry & Registration via Y3LT door on Top Playground	Lesson 1			10.30-10.45 Break		Lesson 2		Key Skills	LUNCH 12.30-1.15		Lesson 3	Lesson 4		Lesson 5			3.20pm Finish via Y3 Top yard
Y4AT		Entry & Registration via Y4AT door on bottom Playground (& walk down corridor)	Lesson 1			Key Skills	10.45-11 Break		Lesson 2		LUNCH 12.30-1.15		Lesson 3	Lesson 4		Lesson 5			3.20pm Finish via Y4 Front entrance
Y4AD		Entry & Registration via Y4AD door on bottom Playground	Lesson 1			Key Skills	10.45-11 Break		Lesson 2		LUNCH 12.30-1.15		Lesson 3	Lesson 4		Lesson 5			3.20pm Finish via Bottom Yard
Y5AH	Entry & Registration via Front Entrance	Lesson 1		10.00-10.15 Break	Key Skills	Lesson 2			LUNCH 11.45-12.30		Lesson 3	Lesson 4	Lesson 5					3.05pm Finish	
Y5AB	Entry & Registration via Top Playground & door labelled Y5	Lesson 1		10.00-10.15 Break	Key Skills	Lesson 2			LUNCH 11.45-12.30		Lesson 3	Lesson 4	Lesson 5					3.05pm Finish	
Y6 CV	Entry & Registration via Bottom Playground & door labelled Y6	Lesson 1		10.15-10.30 Break		Lesson 2			LUNCH 11.45-12.30	Key Skills	Lesson 3	Lesson 4	Lesson 5					3.05pm Finish	
Y6AB	Entry & Registration via Bottom Playground & door labelled Y6	Lesson 1		10.15-10.30 Break		Lesson 2			LUNCH 11.45-12.30	Key skills	Lesson 3	Lesson 4	Lesson 5					3.05pm Finish	

Entry & Registration	Lessons	Break	Key Skills	LUNCH	Finish
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The school does not accept any responsibility for children sent to school before 8.40 a.m. unless they are having breakfast.

School Lunches

At Spire Junior School we are very fortunate to have high quality meals cooked on the premises. The menu is varied and healthy. There is always a main choice of the day with a vegetarian alternative as well as salad. There is always a choice of sweets including a good selection of fresh fruit.

Parents can pay for dinners on-line using our ParentMail app. The office will provide you with details of how to register your details. Alternatively, children may bring money for lunches although the school is moving to being cashless. The cost for lunch is £2.20 each day. Parents who think they may be entitled to free school meals should contact the School Business Manager or the Education Office. All enquiries will be dealt with in confidence. Children may bring sandwiches to eat at lunchtime. Children who wish to go home for lunch should not return until 5 minutes before the start of the afternoon session.

Breakfast and Snacks

Spire Junior School is one of the few schools in Chesterfield with a breakfast service.

Breakfast is served from 7.45 a.m. in the Craft Room. A member of the school staff supervises the children until 8.55am. The menu for breakfast is healthy. We offer bagels, porridge and a selection of cereals with either milk or squash to drink.

Many children are peckish by mid-morning and we allow children to bring in a healthy snack from home.

School Uniform

We expect our pupils to be smartly dressed for school and to be wearing the correct school uniform.

Throughout the year the pupils should wear:

- A plain navy blue jumper, cardigan or sweatshirt
- A plain white or blue shirt, polo shirt or blouse
- Black, grey or navy blue trousers or skirt
- Black sensible shoes (for their own Health and Safety)

During the summer pupils may wear the following:

- Black, grey or navy blue shorts
- A blue checked summer dress
- A baseball cap for break and dinner time

Children are not allowed to wear tops with thin straps or crop tops in the summer due to the danger of sunburn.

Parents may request a 'Uniform Order Form' from the School Office to order items of clothing with the school logo on. School does hold limited stock of uniform on site.

PE and Games

Children should wear plain T-shirts and shorts. Children sometimes do P.E. in the hall in bare feet. They will need pumps or trainers for outside activities. Older children may need football boots or trainers for sports clubs and teams.

For hygiene reasons we expect all children to change for P.E. Y6 pupils only are allowed to bring a stick or roll-on deodorant for use after P.E. – no aerosols or sprays.

Please find out when your child will have P.E. so that their kit can be in school on the days required. If your child frequently forgets kit we will contact, you.

Jewellery

Children who have pierced ears may wear one pair of studs to school. These must be removed for P.E. and swimming. Apart from watches no other jewellery should be worn to school.

For Health and Safety reasons children are not allowed to wear earrings at the top of their ears or have any facial piercing. Any child wearing jewellery that is not allowed will be asked to remove it. Children are responsible for their own property.

Parents are asked to make sure that personal items are not brought to school.

Collective Worship and Religious Education

Religious Education is taught as a separate lesson in all classes. The children learn about Christian festivals and aspects of other faiths. We follow the Derbyshire Agreed Syllabus for Religious Education.

The school has daily collective worship, which is mainly Christian in character.

Any parent has the right to withdraw their child from R.E. lessons and assemblies. If you wish to exercise this right, please contact the Headteacher.

Health and Safety

The Health and Safety Governor and the Headteacher check the school buildings and premises on a regular basis. Parents are asked to report any concerns to the Headteacher. Our Health and Safety policy is reviewed regularly and is available for parents to see, please ask at the school.

Like most schools we have a problem with parking outside the school when parents are bringing or collecting children. If at all possible, please walk to school.

Medical Matters

Parents are asked to make sure that we have a telephone number where you can be contacted in case of illness or accident.

If your child needs medicine, please ask your doctor or chemist to make sure it can be administered before or after school. Parents are welcome to come into school to administer medicine. If your child needs regular medicine, please contact the school.

The school nurse and School Doctor are regular visitors to the school. We follow the Derbyshire guidelines and code of practice.

Parents are asked not to send children to school if they are ill and to keep them at home for 24 hours if they have been sick.

Like many other schools we have a persistent problem with head lice and parents are kindly asked to check their child's hair weekly. The school should be informed if head lice have been found. If a

member of staff sees head lice in a child's hair, then parents will be informed and asked to treat their child before they return to school.

Child Protection

The school is required to take any reasonable action to ensure the safety of the children. In cases where the school has reason to believe that a child may be subject to ill treatment, neglect or other forms of abuse the Headteacher is obliged to follow the Child Protection Procedures and inform Social Services.

Sex and Drugs Education

The Governors have agreed that sex education will be taught in the school within the context of PSHE and science as part of the National Curriculum. It will be taught appropriate to the age and development of the child. Children are also introduced to the dangers of drug abuse.

In Y5 and Y6 the school invites visitors, the school nurse and Police, to undertake some of these lessons. Parents will be informed when these lessons are to be taught and have the right to withdraw their child.

Behaviour Policy

The Governors believe that it is their duty to support the school and work with pupils, staff and parents to create an environment in which positive learning will take place. Spire Junior School should be a safe and caring place, which recognises that a positive behaviour policy, sound moral values and equal opportunities for all children have a vital part to play in their development.

Special Educational Needs

The SENCO at Spire Junior School is Mrs A. Barnett.

Please do not hesitate to contact the class teacher or Headteacher if you have any concerns about your child's progress.

Children with special educational needs are normally taught in the normal classroom situation. If necessary specialist help is brought in to advise and assist. The school has adopted the L.E.A. procedures for identifying and monitoring special educational needs. Children, who have been identified, work on their own individual education plan, which ensures success and progress in school. Some children receive support from the Service for Special Educational Needs. The school has been modified to ensure ease of access for children with disabilities and has a disabled toilet.

Homework

Homework is an important part of the school curriculum for all pupils. At Spire Junior School homework is given for the following reasons:

- To consolidate and reinforce skills and understanding, particularly in literacy and numeracy.

- To encourage self-discipline and personal organisation.
- To extend school learning.
- To allow parents direct involvement in their child's learning.

Children are expected to read at home at least three times a week.

A full copy of the policy is available at the school.

Charging Policy

The Governors have agreed a policy to guide the school in charging for activities:

- The school will provide free education including books, equipment and materials.
- Where parents wish to have a finished product made by their child a charge may be made to cover the cost of materials used.
- A charge will be made to cover the cost of board and lodgings for residential trips.
- A charge will be made for the loss or damage to books or equipment lost by children.
- A charge will be made to cover the cost of deliberate damage by identified children.

Voluntary contributions will be requested to support organised activities in school time e.g. educational visits and performances. Children of parents who do not make a voluntary contribution will not be prevented from going on the visit, however if not enough contributions are received then the visit may not go ahead. Parents experiencing financial difficulties can see the class teacher, SBM or Headteacher in the strictest confidence to discuss possible alternatives.

A full copy of the charging policy is available for parents to view at the school.

School Policies

The school has a range of policies and documents relating to all aspects of the school. These documents are available for parents to see. Please contact the Headteacher if you require any further information.

Complaints about the Curriculum

If you have a concern about your child's education you should raise it with the class teacher or Headteacher. It is expected that the majority of questions and anxieties can be dealt with in this way. If complaints cannot be resolved, a formal procedure involving the Governors can be used; a copy of which can be obtained from the school.

Data Protection

The school is bound by the rules of data protection and cannot divulge information about children and families except to certain bodies such as doctors, dentists, other health advisors, the L.E.A. and social services.

If you are concerned about any aspect of personal information held on computer, please contact the Headteacher in the first instance.

Key Stage 2 Results

These are our SAT results for 2019 in English and Mathematics.

	Grammar Punctuation and Spelling	Reading	Writing	Maths
Achieved the Expected Standard	60%	52%	73%	48%

Attendance

These are our absence figures for 2019/2020.

Authorised absences 7.29 %

Unauthorised absences 0.43%

Parents are reminded that they should telephone the school on the first day of absence or send a message. Children who have been absent should bring a note explaining the reason for absence.

Please note that the information in this booklet was correct at the timing of printing. Parents are kept informed of any changes.

Term Dates

Term	2020/2021	Pupil Start Date	Pupil Finish Date	Holiday
2020				
1	Autumn *	Thursday 3 rd September	Friday 23 rd October	Half Term
2	Autumn	Monday 2 nd November	Friday 18 th December	Christmas
2021				
3	Spring *	Monday 4 th January	Thursday 11 th February	Half Term
4	Spring	Monday 22 nd February	Thursday 1 st April	Easter
5	Summer	Monday 19 th April	Friday 28 th May	Spring Bank
6	Summer *	Tuesday 8 th June	Tuesday 20 th July	End of School Year

School Closed for Public Holiday

May Day Monday 3rd May 2021

* Teacher Training Days (Closed to Pupils)

Term 1 Tuesday 1st September 2020

Term 1 Wednesday 2nd September 2020

Term 3 Friday 12th February 2021

Term 6 Monday 7th June 2021

Term 6 Wednesday 21st July 2021